**THEYDON BOIS PARISH COUNCIL - ACCESSIBILITY STATEMENT**

This website is run by Theydon Bois Parish Council. We want as many people as possible to be able to use this website.

We’ve designed this site with accessibility in mind. Some of the general features include:

* The use of clear, simple language that is easy to understand
* The use of common web conventions
* Avoiding the use of blinking or flickering elements
* The site uses cascading style sheets (CSS) for visual layout. Where possible, we’ve also made our website navigable, usable and readable if your browsing device does not support style sheets
* Navigate most of the website using just a keyboard
* Careful use of text colours, size and background colours to help people with a range of visual impairments. Our site is usable by anyone with colour deficient vision. The site’s font and background colour ensures there are no combinations against the different colour blindness conditions and ensured that all information is still clear
* We’ve made navigation links consistent between pages throughout the site
* Placed page items in a logical order and making the website easy to navigate helps people with visual impairments, motor deficiencies and cognitive disabilities
* Our website does not use pop-up windows unless they are appropriate. Acceptable cases, for example, are when it is important to see the browser window you’ve just navigated from in the background
* Forms and tables are clearly labelled to help readers to understand the content on a page and to fill in content into correct form fields
* While we’ve used clear, legible font for all text and headings. In the Firefox browser you can select View, then Text Size, and then choose increase, or decrease the font size.  [AbilityNet](https://mcmw.abilitynet.org.uk/) also has advice on making your device easier to use if you have a disability.

**What to do if you cannot access parts of this website**  
If you need information on this website in a different format: such as a hard copy, you can use our Contact Us form on our main menu at the top of most pages, or email [parishclerk@theydonbois-pc.gov.uk](mailto:parishclerk@theydonbois-pc.gov.uk) We’ll consider your request and get back to you within 10 working days.

**Reporting accessibility problems with this website**We’re always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we’re not meeting accessibility requirements, you can use our Contact Us form on our main menu at the top of most pages, or email [parishclerk@theydonbois-pc.gov.uk](mailto:parishclerk@theydonbois-pc.gov.uk) and explain the nature of your problem.

**Enforcement procedure**  
The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the ‘accessibility regulations’). If you’re not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service (EASS)](https://www.equalityadvisoryservice.com/).

**Technical information about this website’s accessibility**  
Theydon Bois Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances listed below.

**Non accessible content**  
Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

**Navigation and accessing information**There is not a way to skip the repeated content in the page header (for example, a ‘skip to main content’ option). This fails WCAG 2.1 success criterion 2.4.1 (bypass blocks).

It’s not possible for users to change text size above 250% without some of the content overlapping. This fails WCAG 2.1 success criterion 1.4.4 (resize text).

**Content that is not within the scope of the accessibility regulations**

**PDFs and other documents**  
Some of our PDFs and Word documents are essential to providing our information. For example, we have PDFs with information on how users can access our information, and forms published as Word documents. This will be regularly checked to ensure we either fix these or replace them with accessible HTML pages.

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 as the Theydon Bois Parish Council website was published after this date. Any new PDFs or Word documents we publish will meet accessibility standards.

**Live video**  
We do not plan to add captions to live video streams because live video is exempt from meeting the accessibility regulations.

**Website usage**  
This website is run by Theydon Bois Parish Council. We want as many people as possible to be able to use this website efficiently and productively. For example, that means you should be able to:

* zoom in without the text spilling off the screen
* navigate the content on the website using just a keyboard
* navigate most of the website using speech recognition software
* listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver).

**What we are doing to improve accessibility**  
We continue to improve accessibility on this website by:

* regularly monitoring the accessibility of our website
* making our documents as accessible as possible
* where possible, creating HTML pages rather than PDF documents.

Theydon Bois Parish Council is committed to making its website accessible, in accordance with the [Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.](http://www.legislation.gov.uk/uksi/2018/952/made) This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](https://www.w3.org/TR/WCAG21/) AA standard. However, the council will consider additional costs in required in terms of fixing the non-compliant issues and we believe that doing so would be a [disproportionate burden](http://www.legislation.gov.uk/uksi/2018/952/regulation/7/made) within the meaning of the accessibility regulations.

This statement was prepared on 27th October 2020.

Theydon Bois Parish Council