



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Acting Clerk to the Council: Mrs Caroline Carroll
Admin Assistant Clerk to the Council: Mrs Julia Gale

To: Members of Theydon Bois Parish Council Community Liaison Committee

You are hereby summoned to attend the **virtual meeting** of Theydon Bois Parish Council, which will be held on **Tuesday 24th November at 11.00 AM**, utilising the Zoom Communications Services to transact the business shown in the Agenda below.

CHANGES TO MEETINGS DURING THE CORONAVIRUS SITUATION

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into effect on 4th April 2020. This enabled Parish and Town Councils to hold electronic meetings.

Theydon Bois Parish Council will participate in electronic meetings, following our Standing Orders and Financial Regulations as closely as practically possible. Electronic meetings will be open to the public in public session, minuted and recorded in accordance with ordinary Council legislation.

Press and Public Participation:

Any parties wishing to submit written comments for consideration by the Parish Council or wishing to register to speak on a specific subject, should please email directly to the Parish Clerk on parishclerk@theydonbois-pc.gov.uk by 17.00 on Monday 23rd November 2020.

COMMUNITY LIAISON COMMITTEE MEETING AGENDA

1. **Apologies for Absence**
2. **To approve previous minutes of the meeting held on Tuesday 20th October 2020**
3. **Disclosure of Interests with regard to specific items on the Agenda**
(existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
4. **Public Participation session with regard to specific items on the Agenda**
5. **Green Glade Garden**
6. **Community update**
 - Village Christmas Trees
 - Davenant Foundation School email re: promoting their sporting facilities
 - 21/22 Budget

7. Any Other Urgent Business for report (without decision)

Signed: Caroline Carroll Acting Clerk to the Council Dated: 17th November 2020