



# Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,  
Theydon Bois, Essex CM16 7ER

Responsible Financial Officer: Mrs Caroline Carroll

## To Members of Theydon Bois Parish Council Finance & General Purposes Committee

You are hereby summoned to attend the **virtual meeting** of Theydon Bois Parish Council Finance & General Purposes Committee, which will be held on **Wednesday 9<sup>th</sup> December at 8.00 PM**, utilising the Zoom Communications Services to transact the business shown in the Agenda below.

Should you wish to attend the meeting as a member of the public please email the finance officer for the login details:- [finance@theydonbois-pc.gov.uk](mailto:finance@theydonbois-pc.gov.uk)

Caroline Carroll  
Responsible Financial Officer

### **CHANGES TO MEETINGS DURING THE CORONAVIRUS SITUATION**

*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into effect on 4th April 2020. This enabled Parish and Town Councils to hold electronic meetings.*

*Theydon Bois Parish Council will participate in electronic meetings, following our Standing Orders and Financial Regulations as closely as practically possible. Electronic meetings will be open to the public in public session, minuted and recorded in accordance with ordinary Council legislation.*

**Press and Public Participation:** *A meeting code will be publicly displayed to allow access to the public sessions. Members of the press and public who are not able to connect remotely will have the opportunity to input through the Parish Clerk in advance of the meeting.*

## **Agenda Finance and General Purposes Committee**

1. To receive Apologies for Absence
2. Confirmation of Minutes of meeting held on Wednesday 18<sup>th</sup> November 2020
3. **Disclosure of Interests with regard to items on the Agenda**  
(Existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
4. **Public Participation session with regard to items on the Agenda**
5. To discuss the precept for 2021 / 2022 in preparation for the approval at the January Full Council
6. To discuss and approve the re-allocation of the £3,000 Essex County Council grant for the Green Glade Community Project to the Hoppit Community Project

**7. Any Other Urgent Business for report (without decision)**

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

**8.** Date of next F&GP Committee Meeting

**9. Following Agenda items will exclude Public and Press:**

Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item of business:

**Signed ..... Caroline Carroll – Responsible Financial Officer Dated: 1<sup>st</sup> December 2020**