



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Jennifer Endean
Responsible Financial Officer: Caroline Carroll

Minutes of the Meeting of the Finance and General Purposes Committee of Theydon Bois Parish Council held via Zoom at 8.00 pm on Wednesday 16th September 2020

Councillors Present: Cllrs Hannibal, Cllr Gooch, Cllr Blake, Cllr Amos, Cllr Burn (Cllr Wood was late dialling into the meeting)
Apologies: Cllr Philip
Officers Present: Mrs Caroline Carroll

271. Apologies for Absence

Cllr Philip sent apologies as attending a meeting at EFDC and Cllr Wood was late to dial in

272. Confirmation of Minutes for the meeting held on Wednesday 15th July 2020.

APPROVED

273. Disclosure of Interests with regard to items on the Agenda

(Existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct).

274. Public Participation session with regard to items on the Agenda

None – no members of the public were in attendance

275. To Review the current 20/21 budget and spend

It was noted that the cemetery spend was over the budgeted figure for the financial year. This was due to the waste clearance costs required to dispose of many years of waste from the site and something that needed to be done. Cllr Hannibal advised that the Highways Committee need to notify the Full Council of this increase in spend.

It was also noted that the CCTV Maintenance spend was over the allocated budget figure, Cllr Gooch confirmed that the Parish Council had paid for the CCTV Maintenance for the cameras at the Scout and Cricket club but this amount was to be paid back from the Scouts and Buxton Trust accordingly. The Finance Officer confirmed that the proportion due from the Scouts had already been paid with thanks.

The Allotment Income was higher than expected and the Highways Committee have suggested that we provide all allotment holders with a hessian bag to commemorate the anniversary of the opening of the allotments. All Councillors agreed that we need to consider the request formally in a full council meeting, but the budget hasn't allowed for

this additional spend. The Highways Committee therefore needed to request this formally at the Main Council meeting.

Cllr Gooch asked to clarify with the committee the remaining budget for Infrastructure – the Council’s committed budget for highways matters within the village. The Committee were notified that the Highways Committee had instructed a company to carry out a traffic assessment and report for the kerb and pavements along Loughton Lane. Cllr Chris Whitbread (County Councillor, Epping and Theydon Bois) will be in receipt of this report and we are waiting to hear on the next steps. There was also a brief discussion on other areas of the village kerbs and pavements that could be improved, and Buxton Road and Thrifts Mead were among those areas mentioned. Further discussion and approval needed by the Highways Committee.

276. To consider expenditure for the war memorial

Cllr Hannibal informed the committee that there would be further expense to the war memorial for this year to add the two missing names and to replace the plaque in copper. There was a previous misunderstanding on the figures previously to be around £4,000 but the latest quote has been confirmed at around £3,000. There is also some additional work required to the wall surrounding the memorial and as it was agreed that the war memorial was the responsibility of the Parish Council, we had a duty to maintain it accordingly. Caroline to speak to Sarah about listed building consent at EFDC before any work is undertaken.

277. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

It was agreed that the Council should proceed in getting the small artificial trees for the remaining shops in the village centre as this year the budget will not be spent on the Christmas market.

278. Date of next F&GP Committee Meeting

Wednesday 18th November 2020

279. Following Agenda items will exclude Public and Press:

None

Cllr Hannibal closed the meeting at 20.55 pm

Signed on behalf of the Committee as a true record

Councillor Mike Hannibal Chairman.....Dated.....