



# Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,  
Theydon Bois, Essex CM16 7ER

Responsible Financial Officer: Mrs Julia Gale

## To Members of Theydon Bois Parish Council Finance & General Purposes Committee

You are hereby summoned to attend the meeting of Theydon Bois Parish Council Finance & General Purposes Committee, which will be held on **15<sup>th</sup> December 2021 at 7pm in the Small Hall at Theydon Bois Village Hall** to transact the business shown in the Agenda below.

Julia Gale

**Responsible Financial Officer**

## Agenda Finance and General Purposes Committee

1. To receive Apologies for Absence
2. Confirmation of Minutes of meeting held on Wednesday 27<sup>th</sup> October 2021.
3. **Disclosure of Interests with regard to items on the Agenda**  
(Existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
4. **Public Participation session with regard to items on the Agenda**
5. To agree payments for December.
6. To discuss and approve proposed 2021 / 2022 Budget.
7. To discuss and approve Precept proposal for presentation to Full Council.
8. To consider and approve Terms of Reference and Financial Standing Orders for presentation to Full Council.
9. **Any Other Urgent Business for report (without decision)**  
Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

Date of next F&GP Committee Meeting

**Signed .....**Julia Gale **Responsible Financial Officer**  
**Dated:8<sup>th</sup>December 2021**