



# Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,  
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Jennifer Endean  
Deputy Clerk: Mrs Julia Gale  
Planning Clerk: Mrs Jane Sounes

To: Members of Theydon Bois Parish Council

17th February 2023

***Important Guidance - please read: -***

*The meeting will be held in the Small Hall at the Village Hall. Hand sanitiser will be provided. We will not be providing paper copies of the Agenda, so should you wish to receive a copy of the Agenda please email the Parish Clerk for an electronic copy.*

You are hereby summoned to attend a Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **7:30pm on Thursday 23rd February 2023** for the purpose of transacting the following business:

Jennifer Endean  
Clerk to the Council

## **Agenda Full Council Meeting**

- 1. Apologies for Absence**
- 2. To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 26<sup>th</sup> January 2023.**
- 3. Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
- 4. Public Participation session with regard to specific items on the Agenda.**
- 5. Police Report from PC Cook.**
- 6. Clerk's Report – Correspondence.**
- 7. Reports from Parish Council representatives on outside organisations.**
- 8. Reports from District and/or County Councillors'.**
- 9. To discuss and approve a Safeguarding Policy.**
- 10. To discuss and approve update of Data Protection Policy.**
- 11. To discuss the Essex County Council trial of booking slots at waste sites.**
- 12. To discuss applying for "No Cold Calling Zone" in Village.**
- 13. To discuss and approve separate bank account and committee for Village News magazine.**
- 14. Finance and General Purposes Committee**
  - 14.1 To approve the payments made since the last meeting.
  - 14.2 To discuss and approve payment to Playground at Theydon Bois for Annual Insurance.
  - 14.3 To approve grant of £1200 to Village News.
- 15. Planning Committee**
  - 14.1 To receive an update on planning matters since the last Meeting.
- 16. Highways, Cemetery and Environment Committee**
  - 16.1 To receive an update on Highways, Cemetery and Environment matters within the Village.

**17. Community Engagement Committee**

17.1 To receive an update on Community Engagement matters within the Village.

**Any Other Urgent Business for report (without decision)**

18. Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

**19. Public Participation session with regard to items of interest to the Parish.**

Signed: ..... Jennifer Endean Clerk to the Council

Dated 17<sup>th</sup> February 2023