



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Jennifer Endean
Deputy Clerk: Mrs Julia Gale
Planning Clerk: Mrs Jane Sounes

To: Members of Theydon Bois Parish Council

21st January 2022

Important Guidance - please read: -

The meeting will be held in the Small Hall at the Village Hall. Hand sanitiser will be provided and please ensure you are wearing a face covering. We will not be providing paper copies of the Agenda, so should you wish to receive a copy of the Agenda please email the Parish Clerk for an electronic copy.

You are hereby summoned to attend a Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **8pm on Thursday 27th January 2022** for the purpose of transacting the following business:

Jennifer Endean
Clerk to the Council

Agenda Full Council Meeting

- 1. Apologies for Absence**
- 2. To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 27th November 2021.**
- 3. Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
- 4. Public Participation session with regard to specific items on the Agenda**
- 5. Police Report from PC Cook.**
- 6. Reports from Parish Council representatives on outside organisations.**
 - 6.1 Update on the Limes Medical Centre
 - 6.2 To consider and approve Parish Council support of the following events – 1. Donkey Derby 2. Children’s World Funfair
- 7. Clerk’s Report – Correspondence**
- 8. To amend Minutes from January 2021 to show Precept amount.**
- 9. Finance and General Purposes Committee**
 - 9.1 To approve the payments made since the last meeting.
 - 9.2 To approve the Precept for Financial Year 22/23 as recommended by the Finance & General Purposes Committee.
 - 9.3 To approve and adopt the final 22/23 budget as recommended by the Finance & General Purposes Committee.

- 9.4 To Consider and Approve Theydon Bois Parish Council Financial Regulations
- 9.5 To Consider and Approve Theydon Bois Parish Council Financial Standing Orders
- 9.6 To Consider and Approve Terms of Reference for the following Theydon Bois Parish Council Committees:

- 1) Finance and General Purposes
- 2) Community Engagement
- 3) Planning
- 4) Highways and Environment

10. Planning Committee

To receive an update on planning matters since the last Meeting.

11. Highways, Cemetery and Environment Committee

To receive an update on Highways, Cemetery and Environment matters within the Village.

11.1 loss and erosion of street verges

11.2 Discuss the Poplar tree at the Bull.

13. Community Engagement Committee

To receive an update on Community Engagement matters within the Village.

14. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

15. Public Participation session with regard to items of interest to the Parish

16. The following Agenda item will exclude press and public.

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Signed: Jennifer Endean Clerk to the Council

Dated 21ST JANUARY 2022