



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Jennifer Endean
Deputy Clerk: Mrs Julia Gale
Planning Clerk: Mrs Jane Sounes

To: Members of Theydon Bois Parish Council

23rd September 2022

Important Guidance - please read: -

The meeting will be held in the Small Hall at the Village Hall. Hand sanitiser will be provided. We will not be providing paper copies of the Agenda, so should you wish to receive a copy of the Agenda please email the Parish Clerk for an electronic copy.

You are hereby summoned to attend a Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **7:30pm on Thursday 29th September 2022** for the purpose of transacting the following business:

Jennifer Endean
Clerk to the Council

Agenda Full Council Meeting

1. **Apologies for Absence**
2. **To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 28th July 2022.**
3. **Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
4. **Public Participation session with regard to specific items on the Agenda**
5. **Police Report from PC Cook.**
6. **Clerk's Report – Correspondence**
7. **Reports from Parish Council representatives on outside organisations.**
8. **Reports from District and/or County Councillors'**
9. **To discuss the appointment of a second Trustee to the Theydon Bois United Charities Board.**
10. **Finance and General Purposes Committee**
 - 10.1 To approve the payments made since the last meeting and ratify August payments.
 - 10.2 To note Conclusion of External Audit and Issue of AGAR section 3 Certificate.
 - 10.3 To Approve appointment of external auditors by SAAA.
12. **Planning Committee**
 - 12.1 To receive an update on planning matters since the last Meeting.

13. Highways, Cemetery and Environment Committee

To receive an update on Highways, Cemetery and Environment matters within the Village.

14. Community Engagement Committee

To receive an update on Community Engagement matters within the Village.

14.1 Website update

14.1 Warm Hub/Living Room.

15. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

16. Public Participation session with regard to items of interest to the Parish

17. The following Agenda item will exclude press and public.

Signed: Jennifer Endean Clerk to the Council

Dated 23rd September 2022