



# Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,  
Theydon Bois, Essex CM16 7ER

Responsible Financial Officer: Mrs Julia Gale

## To Members of Theydon Bois Parish Council Finance & General Purposes Committee

You are hereby summoned to attend the meeting of Theydon Bois Parish Council Finance & General Purposes Committee, which will be held on **11<sup>th</sup> December 2023 at 4pm in the Beech Room at Theydon Bois Village Hall** to transact the business shown in the Agenda below.

Julia Gale  
Responsible Financial Officer

## Agenda Finance and General Purposes Committee

- 1. To receive Apologies for Absence**
- 2. Confirmation of Minutes of meeting held on Tuesday 14<sup>th</sup> November 2023.**
- 3. Disclosure of Interests with regard to items on the Agenda**  
(Existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
- 4. To discuss and agree a budget for 2024/25 to put before the Full Council.**
- 5. To agree the precept figure for 2024/25 to put before Full Council.**
- 6. To review Parish Council Financial Regulations.**
- 7. To review Parish Council Financial Standing Orders.**
- 8. To review and update Terms of Reference for Finance and General Purpose Committee.**
- 9. To review Parish Council Investment strategy.**
- 10. To discuss and agree to Service Level Agreement from Epping Forest District Council regarding Woodland cemetery.**
- 11. To discuss and approve Allotment insurance renewal.**
- 12. Public Participation session with regard to items on the Agenda**

**13. Any Other Urgent Business for report (without decision)**

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

**14. Date of next F&GP Committee meeting.**

**Signed .....Julia Gale Responsible Financial Officer**  
**Dated: 6<sup>th</sup> December 2023**