



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Responsible Financial Officer: Mrs Julia Gale

To Members of Theydon Bois Parish Council Finance & General Purposes Committee

You are hereby summoned to attend the meeting of Theydon Bois Parish Council Finance & General Purposes Committee, which will be held on **19th October 2022 at 7pm in the Beech Room at Theydon Bois Village Hall** to transact the business shown in the Agenda below.

Julia Gale

Responsible Financial Officer

Agenda Finance and General Purposes Committee

1. To receive Apologies for Absence
2. Confirmation of Minutes of meeting held on Wednesday 15th December 2021.
3. **Disclosure of Interests with regard to items on the Agenda**
(Existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
4. To Review and approve Parish Council Standing Orders.
5. To Review and approve Risk management schedule.
6. To review and approve Asset Register.
7. To review and approve Investment Strategy.
8. To discuss budget requirements for 2023/24.
9. Update on VAT situation.
10. To approve purchase of new laptop for Planning Clerk.
11. To discuss present contracts with suppliers and renewal procedure.
12. Request for donation from Essex and Herts Air Ambulance.

13. Public Participation session with regard to items on the Agenda

14. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

15. Date of next F&GP Committee meeting.

SignedJulia Gale Responsible Financial Officer

Dated: 13th October 2022