



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Jennifer Endean
Deputy Clerk: Mrs Julia Gale
Planning Clerk: Mrs Jane Sounes

To: Members of Theydon Bois Parish Council

24th November 2023

The meeting will be held in the Small Hall at the Village Hall.

You are hereby summoned to attend the Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **7.30pm on Thursday 30th November 2023** for the purpose of transacting the following business:

Jennifer Endean
Clerk to the Council

Agenda Full Council Meeting

- 1. Apologies for Absence.**
- 2. To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 28th September 2023.**
- 3. Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
- 4. Public Participation session with regard to specific items on the Agenda.**
- 5. Police Report.**
- 6. Clerk's Report – Correspondence.**
- 7. Reports from District/County Councillors.**
- 8. Reports from Parish Council representatives on outside organisations.**
- 9. Finance Committee**
 - 9.1 To approve the payments for November.
- 10. Planning Committee**
 - 10.1 To receive an update on planning matters since the last Meeting.

11. Highways, Cemetery and Environment Committee

- 11.1 To receive an update on Highways, Cemetery and Environment matters within the Village.
- 11.2 To approve replacement camera for Forest Drive at a cost of £696.

12. Community Engagement Committee

- 12.1 To receive an update on Community Engagement matters within the Village.
- 12.2 To Approve revised TBPC emergency plan and associated documents.

13. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

14. Public Participation session with regard to items of interest to the Parish.

Signed: Jennifer Endean Clerk to the Council

Dated 24th November 2023