



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Jennifer Endean
Responsible Financial Officer: Julia Gale

Minutes of the Meeting of the Finance and General Purposes Committee of Theydon Bois Parish Council held at Theydon Bois Village Hall at 7.00 pm on Wednesday 19th April 2023.

Councillors Present: Cllrs Hannibal, Amos, Gooch, Burn, and Purkiss.
Apologies: Cllr Wood and Blake.
Officers Present: Mrs Julia Gale .
Members of the public None

359. Apologies for Absence

Cllr Wood and Blake.

360. Confirmation of Minutes for the meeting held on Thursday 17th November 2022.

APPROVED

361. Disclosure of Interests with regard to items on the Agenda

(Existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct).

None

362. Public participation with regard to items on the Agenda.

None.

363. To consider and approve review of Parish Grant Award Policy.

Approved. Grant Award Application- to remove reference to Section 106 Monies.

364. To consider and approve review of Training and Development Policy

Approved.

365. To consider and approve review of Media and Communications Policy.

Approved, with update as circulated to all before the meeting.

366. To consider and approve review of CCTV Policy.

Cllr Hannibal pointed out that the first paragraph included reference to some of the areas that had cameras, but not all. He suggested an amendment to state "in various spaces around the Parish." This was accepted by all. He also pointed out the Camera Surveillance Code is being updated, but that the present code as referred to in the Policy is still the same.

Approved- subject to amendment.

367. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

Cllr Gooch raised the issue of the confusion with regards to the Insurance for the Playground at Theydon, following the recent email to Shelley Dix to advise her that the Parish Council will only pay up to 50% next year for the insurance. She came back to insist that the Parish Council had always paid in full, and she was under the impression that they always intended to pay in full.

The Finance Officer agreed to check emails to see what the Parish Council had told Shelley in previous years and Cllr Gooch will then contact Shelley to talk to her about this and ascertain the state of the Playgrounds finances and fundraising efforts. This will then be disseminated to all the committee members later.

368. Staff Matters.

Committee members discussed the staff cost of living pay rise due this month.

It was agreed to forward this to Full Council for approval.

369. Date of next Finance Meeting. No date was set due to insufficient business.

Cllr Hannibal closed the meeting at 19.50 PM.

Signed on behalf of the Committee as a true record

Councillor Mike Hannibal Chairman.....Dated 2023