



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Julia Gale
Assistant Clerk to the Council Sarah Gysbers
Planning Clerk: Mrs Jane Sounes

To: Members of Theydon Bois Parish Council

19th January 2024

You are hereby summoned to attend the Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **7.30pm, in the Small Hall, on Thursday 25th January 2024** for the purpose of transacting the following business:

Julia Gale
Clerk to the Council

Agenda Full Council Meeting

- 1. Apologies for Absence.**
- 2. To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 30th November 2023.**
- 3. Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
- 4. Public Participation session with regard to specific items on the Agenda.**
- 5. Police Report.**
- 6. Clerk's Report – Correspondence.**
- 7. Reports from District/County Councillors.**
- 8. Reports from Parish Council representatives on outside organisations.**
- 9. To discuss and approve donation to pay for Village defibrillator replacement parts.**
- 10. Finance Committee**
 - 10.1 To approve the payments for December 2023 and January 2024.
 - 10.2 To approve Parish Council Budget for 2023/24.
 - 10.3 To approve Parish Council Precept for 2023/24.
 - 10.4 To approve Council payment by BACS and authorise the use of CHAPS payments for the coming year.
 - 10.5 To Consider and Approve Theydon Bois Parish Council Financial Regulations
 - 10.6 To Consider and Approve Theydon Bois Parish Council Financial Standing Orders
 - 10.7 To Approve the Investment Strategy.

10.8 To Consider and Approve Terms of Reference for the following Committees:

- Finance and General-Purpose Committee.
- Highways Committee
- Community Engagement Committee

11. Planning Committee

11.1 To receive an update on planning matters since the last meeting.

12. Highways, Cemetery and Environment Committee

12.1 To receive an update on Highways, Cemetery and Environment matters within the village.

13. Any Other Urgent Business for report(without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 Section 12 10(2) (b) states that business must be specified; therefore, the council cannot lawfully raise matters for decision.

14. Public Participation with regard to items of interest to the Parish.

Signed: Julia Gale Clerk to the Council Dated 19th January 2024