



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Julia Gale
Deputy Clerk: Mrs Sarah Gysbers
Planning Clerk: Mrs Jane Sounes

To: Members of Theydon Bois Parish Council

21st June 2024

The meeting will be held in the Small Hall at the Village Hall.

You are hereby summoned to attend the Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **7.30pm on Thursday 27th June 2024** for the purpose of transacting the following business:

Julia Gale
Clerk to the Council

Agenda Full Council Meeting

1. **Apologies for Absence.**
2. **To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 16th May 2024.**
3. **Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
4. **Public Participation session with regard to specific items on the Agenda.**
5. **Police Report from PC Cook.**
6. **Clerk's Report – Correspondence.**
7. **Reports from District/County Councillors.**
8. **Reports from Parish Council representatives on outside organisations.**
9. **Finance Committee**
 - 9.1 To approve the payments made since the last meeting.
 - 9.2. Approval of the Council's Accounts for the year ended 31st March 2024.
 - 9.3. To note the Internal Auditor's report.
 - 9.4. To receive and approve Sections 1 (Annual Governance Statement); and
 - 9.5. Section 2 (Accounting Statements) of the Annual Return (AGAR) for the Council for the year ended 31st March 2024.
 - 9.6. To approve the reimbursement of insurance payment for the Theydon Bois Playground.
 - 9.7 To approve appointment of new Internal Auditor.

10. Planning Committee

10.1 To receive an update on planning matters since the last Meeting.

11. Highways, Cemetery and Environment Committee

11.1 To receive an update on Highways, Cemetery and Environment matters within the Village.

12. Community Engagement Committee

12.1 To receive an update on Community Engagement matters within the Village.

12.2 To approve the Village Christmas tree cost of £3795 excluding VAT.

13. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

14. Public Participation session with regard to items of interest to the Parish.

Signed: Julia Gale Clerk to the Council Dated 21st June 2024