



# Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,  
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Julia Gale  
Assistant Clerk to the Council Sarah Gysbers  
Planning Clerk: Mrs Jane Sounes

**To: Members of Theydon Bois Parish Council**

21<sup>st</sup> March 2024

You are hereby summoned to attend the Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **7.30pm, in the Small Hall, on Thursday 21<sup>st</sup> March 2024** for the purpose of transacting the following business:

Julia Gale  
Clerk to the Council

## **Agenda Full Council Meeting**

- 1. Apologies for Absence.**
- 2. To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 29<sup>th</sup> February 2024.**
- 3. Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest).  
The Council has adopted the Essex Public Law Partnership Code of Conduct.
- 4. Public Participation session with regard to specific items on the Agenda.**
- 5. Police Report.**
- 6. Clerk's Report – Correspondence.**
- 7. Reports from District/County Councillors.**
- 8. Reports from Parish Council representatives on outside organisations.**
- 9. Finance Committee**
  - 10.1 To approve the payments for March 2024.
- 10. Planning Committee**
  - 11.1 To receive an update on planning matters since the last meeting.
- 11. Highways, Cemetery and Environment Committee**
  - 12.1 To receive an update on Highways, Cemetery and Environment matters within the village.
- 12. Community Engagement Committee**
  - 13.1 To receive an update on community matters within the village.

**13. Any Other Urgent Business for report (without decision)**

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 Section 12 10(2) (b) states that business must be specified; therefore, the council cannot lawfully raise matters for decision.

**14. Public Participation with regard to items of interest to the Parish.**

**15. To exclude public and press. Staff matters.**

Signed: ..... Julia Gale Clerk to the Council      Dated 21<sup>st</sup> March 2024