



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Julia Gale
Assistant Clerk to the Council Sarah Gysbers
Planning Clerk: Mrs Jane Sounes

To: Members of Theydon Bois Parish Council

24th January 2025

You are hereby summoned to attend the Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **7.30pm, in the Small Hall, on Thursday 30th January 2025** for the purpose of transacting the following business:

Julia Gale
Clerk to the Council

Agenda Full Council Meeting

1. **Apologies for Absence.**
2. **To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 28th November 2024.**
3. **Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest). The Council has adopted the Essex Public Law Partnership Code of Conduct.
4. **Public Participation session with regard to specific items on the Agenda.**
5. **Police Report.**
6. **Clerk's Report – Correspondence.**
7. **Reports from District/County Councillors.**
8. **Reports from Parish Council representatives on outside organisations**
9. **Discussion regarding future of Theydon Bois Playground, lack of interest from volunteers.**

10. Finance Committee

- 10.1 To approve the payments for December 2024 and January 2025.
- 10.2 To approve slight amendment to budget following the Government’s National Insurance increase.
- 10.3 To approve Parish Council Precept for 2025/26.
- 10.4 To Approve appointment of New Internal Auditor “Mulberry Local Authority Service Ltd.”
- 10.5 Review and approve Standing Orders pending full update after NALC update.
- 10.6 To note Internal Auditors Interim report.
- 10.7 To review and Approve Risk Management Schedule.

11. Planning Committee

- 11.1 To receive an update on planning matters since the last meeting.

12. Highways, Cemetery and Environment Committee

- 12.1 To receive an update on Highways, Cemetery and Environment matters within the village.

13. Community Engagement Committee

- 13.1 To receive an update on community matters within the village.

14. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 Section 12 10(2) (b) states that business must be specified; therefore, the council cannot lawfully raise matters for decision.

15. Public Participation with regard to items of interest to the Parish.

Signed: Julia Gale Clerk to the Council Dated 24th January 2025