



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Julia Gale
Assistant Clerk to the Council Sarah Gysbers
Planning Clerk: Mrs Jane Sounes

To: Members of Theydon Bois Parish Council

25th July 2025

You are hereby summoned to attend the Full Council Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall at **7.30pm, in the Small Hall, on Thursday 31st July 2025** for the purpose of transacting the following business:

Julia Gale
Clerk to the Council

Agenda Full Council Meeting

- 1. Apologies for Absence.**
- 2. To discuss & approve the Minutes of the Parish Council Meeting held on Thursday 26th June 2025.**
- 3. Disclosure of Interests with regard to specific items on the Agenda** (existence of any Disclosable Pecuniary Interest, or existence and nature of Other Pecuniary Interest or a Non-Pecuniary Interest).
The Council has adopted the Essex Public Law Partnership Code of Conduct.
- 4. Public Participation session with regard to specific items on the Agenda.**
- 5. Police Report.**
- 6. Clerk's Report – Correspondence.**
- 7. Reports from District/County Councillors.**
- 8. Reports from Parish Council representatives on outside organisations.**
- 9. To review and approve new IT Policy as required under new government legislation.**
- 10. Finance Committee**
 - 10.1 To approve the payments made since the last meeting.
 - 10.2 To approve appointment of Internal auditor.

11. Planning Committee

11.1 To receive an update on planning matters since the last meeting.

12. Highways, Cemetery and Environment Committee

12.1 To receive an update on Highways, Cemetery and Environment matters within the village.

13. Community Engagement Committee

13.1 To receive an update on community matters within the village.

14. Any Other Urgent Business for report (without decision)

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 Section 12 10(2) (b) states that business must be specified; therefore, the council cannot lawfully raise matters for decision.

15. Public Participation with regard to items of interest to the Parish.

Signed: Julia Gale Clerk to the Council Dated 25th July 2025